

# PROFESSIONAL DEVELOPMENT CALENDAR • APRIL - SEPTEMBER • 2010



DAY	DATE	LOCATION	TOPIC	Knowledge Base	LEVEL	TIME	COST
<b>APRIL</b>							
Tuesday	4/6/10	CCC	Little Hands Get Ready for School	C	Beg	6:30 p 8:30 p	\$15.00 Includes supplies
Saturday	4/17/10	Bozeman Fire Station 3	ANNUAL SPRING CONFERENCE <b>Children's Soup for the Provider's Soul</b> Featuring Julie Austin www.julieaustin.com	C, CG&D, PM	Adv	8:30 a 4:30 p	\$65.00
Tuesday	4/20/10	Manhattan High School	Annual CACFP Training, Manhattan	Required HS&N	Beg	6:30 p 8:30 p	FREE
Thursday	4/22/10	CCC	Making Play Time Fun & Productive: Structured Activities vs. Free Play	ED	Int	6:30 p 8:30 p	\$10.00
Tuesday	4/27/10	CCC	Everyone Can Have a Green Thumb	HS&N	Beg	6:30 p 8:30 p	\$10.00
Thursday	4/29/10	Mackenzie River Pizza, Belgrade	Annual CACFP Training, Belgrade	Required HS&N	Beg	6:30 p 8:30 p	FREE
<b>MAY</b>							
Thursday	5/6/10	CCC	Annual CACFP Training, Bozeman	Required HS&N	Beg	6:30 p 8:30 p	FREE
Wednesday	5/12/10	Learning Partners, Livingston	New Provider Orientation <i>Legally Unregistered Providers</i>	Required	Beg	9:00 a 12:00 p	FREE
Wednesday	5/12/10	Learning Partners, Livingston	New Provider Orientation <i>For Family, Group and Centers</i>	Required	Beg	9:00 a 1:00 p	FREE
Saturday	5/15/10	Fish, Wildlife and Parks Office	Growing Up Wild	CG	Int	8:30 a 12:30 p	\$25.00 Includes activity manual
Wednesday	5/19/10	CCC	Abbreviated CPR <b>Call to register, PAY AT THE DOOR</b>	Required	Beg	6:00 p 7:00 p	\$40.00 pay at the door
Wednesday	5/19/10	CCC	Abbreviated First Aid <b>Call to register, PAY AT THE DOOR</b>	Required	Beg	7:00 p 9:00 p	\$40.00 pay at the door
Tuesday	5/25/10	CCC	Lean Office: Eliminating Waste and Creating Efficient Administration	PM	Int	6:30 p 8:30 p	\$10.00
<b>JUNE</b>							
Tuesday	6/1/10	CCC	Nurturing Diversity	C&DD	Int	6:30 p 8:30 p	\$10.00
Tuesday	6/8/10	CCC	Keeping Track of Kiddos: All About Assessment in Early Childhood Education	O&A	Int	6:30 p 8:30 p	\$10.00
Wednesday	6/16/10	CCC	New Provider Orientation <i>Legally Unregistered Providers</i>	Required	Beg	9:00 a 12:00 p	FREE
Tuesday & Thursday	6/22/10 6/24/10	CCC	Getting To Know Each Other: Exploring Personal Dispositions	PD	Int	6:30 p 8:30 p	\$20.00

(continued on reverse side)

## JULY

Tuesday	7/13/10	Mackenzie River Pizza, Belgrade	Feeding Your Childcare Family: Family Style Dining	HS&N	Beg	6:30 p 8:30 p	\$10.00
Wednes- day	7/14/10	CCC	New Provider Orientation <i>Legally Unregistered Providers</i>	Required	Beg	9:00 a 12:00 p	FREE
Wednes- day	7/14/10	CCC	New Provider Orientation <i>For Family, Group and Centers</i>	Required	Beg	9:00 a 1:00 p	FREE
Tuesday & Thurs- day	7/20/10 7/22/10	CCC	Learn About Literacy: Center for Early Literacy Learning Trainings	CG&D	Int	6:30 p 8:30 p	\$20.00
Thursday	7/29/10	CCC	Presenting the Professional You	P	Int	6:30 p 8:30 p	\$10.00

## AUGUST

Wednes- day	8/18/10	CCC	New Provider Orientation <i>Legally Unregistered Providers</i>	Required	Beg	9:00 a 12:00 p	FREE
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## SEPTEMBER

Thursday	9/2/10	CCC	Routine: Making a Day of It	PM	Beg	6:30 p 8:30 p	\$10.00
Wednes- day	9/8/10	CCC	New Provider Orientation <i>Legally Unregistered Providers</i>	Required	Beg	9:00 a 12:00 p	FREE
Wednes- day	9/8/10	CCC	New Provider Orientation <i>For Family, Group and Centers</i>	Required	Beg	9:00 a 1:00 p	FREE
Saturday	9/11/10	CCC	Ready to Respond: Emergency Response Training for Child Care	F&CP	Beg	8:30 a 12:30 p	\$20.00
Thursday	9/16/10	CCC	Accommodating Breast Feeding Families	F&CP	Beg	6:30 p 8:30 p	\$10.00
Thursday	9/23/10	Mackenzie River Pizza, Belgrade	Safe and Alive	HS&N	Beg	6:30 p 8:30 p	\$10.00

### \* PLEASE NOTE\*: Child Care Connections' registration and cancellation policy

- ❖ PRE-REGISTRATION IS MANDATORY FOR ALL TRAININGS!!!
  - ❖ Registration will NOT be taken by phone. You must use the registration forms included with the calendar to register. You may make copies or pick up more registration forms at the office. Please use one registration form per person, complete with all information.
  - ❖ We must receive registration for a training at least 48 business hours prior to the training you are requesting.
- ❖ PRE-PAYMENT FOR ALL TRAININGS IS REQUIRED!!!
  - ❖ We must receive the training fee (when fee is required) at least 48 business hours prior to the training.
  - ❖ Individuals who have not pre-paid will be required to pay \$15.00 at the door versus \$10.00 pre-registration and will be accepted to stay only if space and materials permit attendance at the training.
- ❖ REFUND POLICY
  - ❖ NO REFUNDS!
  - ❖ Should an emergency occur, please contact Child Care Connections by 12pm (noon) the day before the training. We can register you for an alternate training of your choice and transfer the fees to that course at that time only.
  - ❖ "No shows" will NOT be refunded and your fees will NOT be transferred to an alternate training.
- ❖ CANCELLATION POLICY
  - ❖ All dates and times are subject to cancellation due to unforeseen circumstances.
  - ❖ If less than five (5) people are registered for a training, it will be cancelled. Child Care Connections will notify registered attendants of the cancellation 24 hours prior to the training whenever possible.
  - ❖ We will make every effort to reschedule any cancelled class or replace it with an alternate training of similar content.

**ALL TRAININGS WILL COST \$10 UNLESS OTHERWISE NOTED**